

Exercise no. 8. Test “How to prepare for and behave during the job interview?”

Task for mentee:

There are some questions and possible answers below. Please read each questions and the possible answers and decide which of the answers are correct.

Choose the correct answer (a, b or c, d, e, f, g, h). Mark your selection.

Some questions have more than one possible answer.

1. When do you have to come to the interview?
 - a. 10 minutes earlier
 - b. Exactly on time
 - c. Usually there's a line, so I can be late
2. Proper dressing for the interview:
 - a. Bright and sexy suit
 - b. Festive or fancy costume
 - c. Classic and neat suit
 - d. Casual clothes
3. What should you know before coming to interview? Choose 3 best answers
 - a. You have to know as much as possible about the company
 - b. You have to know company name and address
 - c. You have to know the exact position you are applying for
 - d. You have to know whom you are to see
 - e. You have to know all vacant positions in the company
 - f. You have to know the name of the person who called you for the interview
4. How to make a good first impression? Choose 3 best answers
 - a. The first impression is not so important as the interview itself
 - b. Try to show comfort in you
 - c. Smile, shake your hand confidently
 - d. Look to the employers eyes while shaking hand
 - e. Try to be happy and optimistic, make jokes
 - f. Be serious and mysterious. It will interest the employer
 - g. Have some extra bags with your files from other job

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5. How to introduce yourself for the employer?
- a. Hello, I am John Johnson. I'm here to apply for the ... position
 - b. Hi, I'm Jonas. Nice to meet you
 - c. Hello (Employer knows who I am and why I am here)
 - d. Hello, I am John Johnson. It took me so long to get here and find a place to park a car, and to find your company in this big and nice building, but I'm finally here.
6. Mark the expressions that diminish yourself during the interview (multiple answers are possible):
- a. forgot
 - b. could not find
 - c. oh, how spastic/spacey/stupid I am
 - d. oh, I remembered ... (interrupting the talker)
 - e. it is complicated...
 - f. I don't know if I like it
 - g. My parents said that it was important...
 - h. My friends say that...
7. What do you need to know leaving the interview? (one possible answer)
- a. What are the conditions for the holiday
 - b. When and how will you know their decision
 - c. If you have enough information about the company
 - d. If you are accepted for the position
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